



Application form to participate in Sphere workshops in Mozambique, October/November 2021

**Conditions of participation**

**1. Fees and expenses:** There is no fee for participation in the workshops. However, the workshops are not residential, and participants should make their own arrangements for travel, accommodation, evening meals, travel/health/accident insurance and visa, as required. Snacks, water, and training materials will be provided for all workshops. Lunch will be provided for the 3-day workshops only.

**2. Profile of participants:** Sphere welcomes applications from anyone involved in the humanitarian response in Mozambique. Priority will be given to those who are most likely to benefit from the training and to widely disseminate their new knowledge to their partners and colleagues.

**3. Managerial commitment and support:** As part of the selection process, it is important that candidates are nominated or supported by their organization. Shortlisted candidates may be contacted for a brief interview, as may their supervisors to confirm their support for the candidate.

**4. Presence and participation:** Participants will arrive at the training site no later than 8:30 am on the first day and will leave no earlier than 5:00 pm on the last day. Participants agree to participate in all sessions, which will use a variety of learning methods.

**5. Prior to the course:** Participants agree to confirm their participation after the pre-selection.

**6. Post-course monitoring and evaluation:** Participants will develop an individual and organizational action plan during the workshop. This action plan will be submitted to their organization for validation and implementation. Participants agree to be contacted two to three months after the workshop to discuss their progress.

**7. Workshops**

Session	Capital, Province	Dates
1	Maputo, Maputo City	13 <sup>th</sup> – 15 <sup>th</sup> October 2021
2	Matola, Maputo Province	20 <sup>th</sup> – 22 <sup>nd</sup> October 2021
3	Xai-Xai, Gaza Province	27 <sup>th</sup> – 29 <sup>th</sup> October 2021
4	Inhambane, Inhambane Province	3 <sup>rd</sup> – 5 <sup>th</sup> November 2021
5	Beira, Sofala Province	8 <sup>th</sup> November 2021
6	Nampula, Nampula Province	10 <sup>th</sup> November 2021
7	Quelimane, Zambezia Province	12 <sup>th</sup> November 2021
8	Lichinga, Niassa Province	15 <sup>th</sup> November 2021
9	Tete, Tete Province	17 <sup>th</sup> November 2021
10	Chimoio, Manica Province	19 <sup>th</sup> November 2021
11	Pemba, Cabo Delgado Province	22 <sup>nd</sup> November 2021
12 Training of Trainers (ToT)	Maputo, Maputo City	29 <sup>th</sup> November – 03 December 2021

8. **Application Submission deadline:** September 30, 2021 at 1700h

9. **Submission address:** [training@cha-africa.org](mailto:training@cha-africa.org) and [caroline@cha-africa.org](mailto:caroline@cha-africa.org) with copy to [wonder@cha-africa.org](mailto:wonder@cha-africa.org), [vachifeche@gmail.com](mailto:vachifeche@gmail.com), [felicity.fallon@spherestandards.org](mailto:felicity.fallon@spherestandards.org) and [tristan.hale@spherestandards.org](mailto:tristan.hale@spherestandards.org). Hand delivered applications are to be dropped at your nearest CEDES office.

**Check these boxes to confirm:**

- that you have read and accepted all the conditions of participation presented above;
- that you authorize Sphere, including CHA's partners in Mozambique, to contact your supervisor to discuss your candidacy; and
- that you agree to be contacted by phone or email to discuss your application.

**Registration Form**

In order to increase the chances of success of your application, please complete all fields. Those marked with an asterisk (\*) are required.

**Your details**

* LAST NAME and First name (as you would like them to appear on a certificate)	
What gender do you identify with?	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
* Email address	
* Telephone number (landline or mobile, including international code)	
Preferred Session	<input checked="" type="checkbox"/> Maputo, Maputo City; 13th – 15th October 2021 <input checked="" type="checkbox"/> Matola, Maputo Province; 20th – 22nd October 2021 <input checked="" type="checkbox"/> Xai-Xai, Gaza Province; 27th – 29th October 2021 <input checked="" type="checkbox"/> Inhambane, Inhambane Province; 3rd – 5th November 2021 <input checked="" type="checkbox"/> Beira, Sofala Province; 8th November 2021 <input checked="" type="checkbox"/> Nampula, Nampula Province 10th November 2021 <input checked="" type="checkbox"/> Quelimane, Zambezia Province; 12th November 2021

	<input type="checkbox"/> Lichinga, Niassa Province; 15th November 2021 <input type="checkbox"/> Tete, Tete Province; 17th November 2021 <input type="checkbox"/> Chimoio, Manica Province 19th November 2021 <input type="checkbox"/> Pemba, Cabo Delgado Province; 22nd November 2021
How did you hear about these workshops?	<input type="checkbox"/> Email <input type="checkbox"/> Sphere website <input type="checkbox"/> Sphere newsletter <input type="checkbox"/> CHA website <input type="checkbox"/> CHA Social Media (Facebook, Twitter, <input type="checkbox"/> Other Sphere social media (Facebook, Twitter, LinkedIn, etc.) <input type="checkbox"/> Word of mouth <input type="checkbox"/> WhatsApp Poster <input type="checkbox"/> Other (please specify):

### Your current employer

If you are not currently employed, please enter “consultant”, “unemployed”, etc. in the first box and indicate your usual home or work address.

* Name of the organization / employer	
Type of organisation	<input type="checkbox"/> International Non-Governmental Organisation (NGO) <input type="checkbox"/> National or local NGO / Community-Based Organisation (CBS) / etc. <input type="checkbox"/> UN agency <input type="checkbox"/> Government / local authorities <input type="checkbox"/> Other (please specify):
Address (city and country)	
Professional function / job title	

### Your profile

Briefly describe the benefits of this training for your work.	
Briefly describe how you will share the knowledge gained during this workshop with your partners and colleagues.	

**Managerial commitment and support**

Please provide contact details for your line manager or other reference person.

Relationship with the candidate	
Full name of contact person	
Contact person's e-mail address	

**Dietary and other requirements**

Sphere is committed to making this event accessible to all and recognizes that certain personal beliefs, cultural and/or religious practices may require upstream planning to remove barriers to participation. Please tell us how we can make this workshop accessible and comfortable for you.

Dietary restrictions or allergies	
Other individual requirements	
How do you rate your internet connectivity? (Excellent, Good, Intermittent, Poor)	

**More information**

For these workshops, we expect to receive a considerable number of applications. Please provide any additional information that may support your application.

Further information	
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